



WORK CERTIFIED CLASS FORMING

The next section of *Work Certified*, the award winning national work readiness program, is set to begin April 6.

This program, created by employers and educators, covers nine modules and more than 50 competencies to

prepare job seekers to bring the work readiness skills employers require to the job.

The modules include business knowledge, business writing, business math, business tools, customer service, and more .



For more information or to register for the three week course, contact the PA CareerLink Armstrong County at 724-548-5693 or the Trust at 724-543-2599 or davidaet@windstream.net.

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UPCOMING PROGRAMS

The **Crooked Creek Environmental Learning Center** has special programs scheduled for April and May.

On **Saturday, April 4**, a Maple Sugaring program by Allan and Andy Kinter will be held covering how maple trees are tapped and the process of turning sap into syrup and sugar.

On **Saturday, May 2**, the annual Crooked Creek Environmental Learning Center Open House will be held. This program brings local environmental and conservation groups and agencies to the center to interact with the public. Local watershed associations, state agencies, and community clubs will participate.

For more information, contact the ELC at 724-763-6316 or elcaet@windstream.net.



Believe in the possibilities.



OPEN HOUSE FOR GRADUATE PROGRAMS FOR EDUCATORS

Representatives from **Gannon University** will hold an open house session at the Armstrong Education Center on **Thursday, April 16** from **2:00-6:00 PM**.

The Masters of Education in Curriculum and Supervision program as well as the

Principal Certification program will be discussed.

For more information or to make a reservation to participate, contact Gannon at 814-871-7474 or the Trust at 724-543-2599 or pataet@windstream.net.

LEGAL BRIEFING FOR MEMBERS OF MANUFACTURER & BUSINESS ASSOCIATION



The **Manufacturers & Business Association** will hold a **Legal Briefing** program for members at the Armstrong Education Center on **Wednesday, April 15** from **7:30 - 10:30 AM**.

For more information or to register, contact the **Manufacturers & Business Association** at **800-815-2660** or the Trust at **724-543-2599** or pataet@windstream.net.



BASIC COMPUTER SKILLS FOR JOBSEEKERS PROGRAM CONTINUES

The basic computer skills for jobseekers program designed to prepare jobseekers for on-line employment applications as well as on-line educational/training program admissions continues through June at the Armstrong Education Center.

This 12-hour program provides an overview of the computer, builds skills with navigating the Internet, and enhances participants' ability to complete forms on-line.



For more information, contact PA CareerLink Armstrong County at 724-548-5693 or the Trust at 724-543-2599 or pataet@windstream.net.

NOMINATIONS SOUGHT FOR HEALTH CARE WORKER RECOGNITION

The **Armstrong County Health Care Consortium** is preparing for its annual **Health Care Worker Recognition Luncheon**, to be held at Lenape Heights Golf Course on **May 13**.

Nominees must be directly involved in patient care in Armstrong County, have at least two years of experience in health care, and cannot have received this

award in the last five years. Nominations are due by **April 3**.

For more information or to pick up a nomination form, contact Jessica Eichner at **724-282-9341 extension 34** or jeichner@tcwib.net or the **Trust** at **724-543-2599** or davidaet@windstream.net.



EMPLOYERS NEEDED FOR *EDUCATOR IN THE WORKPLACE* PROGRAM

The **Armstrong County Forum for Workforce Excellence** is planning to offer an opportunity for teachers in the county to learn more about employer expectations for prospective employees through the *Educator in the Workplace* program.

In this program, teachers will visit employers to discover how their classroom knowledge shared with students can translate to the workplace.

The *Career Pathways Committee* of the Armstrong County Forum for Workforce Excellence is seeking to add employers to the list of possibilities for the teachers who will participate.

For more information or to add your workplace to the list, contact Lori Harvey or David English at the administrative office of the Armstrong County Forum for Workforce Excellence at **724-543-2599** or lharvey@eoc.psu.edu or davidaet@windstream.net.



COUNTY ASSET MAPPING PROJECT NEEDS FEEDBACK

Armstrong County is endeavoring to complete an asset mapping project to understand the resources the county can leverage to support workforce and economic development initiatives.

Survey instruments have been developed to collect resource information using an on-line form. If you have received a request to complete one of these surveys, please take a few moments to complete

and submit the form using the link sent to you by e-mail. Feedback from the community is vital for developing this roadmap to the county's future.

For more information, contact Nicole George at the County Courthouse at **724-548-3777** or ngeorge@co.armstrong.pa.us or the Trust at **724-543-2599** or davidaet@windstream.net.



Upcoming Classes at Lenape Tech



LenapeTech
Education at Work

COMPUTER CLASSES

Computer Keyboarding Basics	Mon & Wed. 6:00 to 9:00 PM	5/4 - 5/18/09	\$125
Elementary PC Basics	Tues. & Thurs. 6:00 to 8:30 PM	5/5 - 5/7/09	\$ 49
Windows XP	Mon. & Wed. 6:00 to 8:30 PM	4/13 - 4/27/09	\$105
Access Intermediate	Wed. 6:30 to 8:30 PM	4/1 - 5/6/09	\$105
QuickBooks 2008	Mon. 6:00 to 9:00 PM	4/13 - 5/11/09	\$219

PROFESSIONAL AND PERSONAL CLASSES

Quality Customer Service	Wed. 6:00 to 9:00 PM	4/7 - 5/5/09	\$133
Refrigerant Recovery Review and Exam	Tues. & Thurs. 6:00 to 9:00 PM	4/2 - 4/13/09	\$199
State Inspection Certification Training	Tues. & Wed. 6:30 to 9:30 PM	4/14 - 4/22/09	\$165
(add \$40 for State Motorcycle Insp. Cert.)	Tues. & Wed. 6:30 to 9:30 PM	5/12 - 5/20/09	\$165
Enhanced Vehicle State Inspection	Category 4 - Call for Testing Dates		\$ 40
Enhanced Vehicle Insp. Doc. Reviewer	Category 4 - Call for Testing Dates		\$ 25
Geocaching 101	Wed. 6:00 to 9:00 PM	4/22 - 4/29/09	\$ 49
Digital Photography	Tues. 6:00 to 8:00 PM	4/14 - 5/19/09	\$113

Educators!

Lenape Adult Education Classes could meet your ACT 48 requirements.
Check with your local Professional Development Team.

For more information about these classes call the
Lenape Adult Education office at 724-763-7116 ext. 316 ,
e-mail champagne@lenape.k12.pa.us,
or visit the web site at www.lenape.k12.pa.us.

Upcoming Classes at Armstrong Educational Trust



Computer Classes

Microsoft Word I 2007	Mon. & Wed. 6:00 - 8:30 PM	6/29 - 7/13/09	\$107
Microsoft Word II	Mon. & Wed. 6:00 - 8:30 PM	6/29 - 7/13/09	\$ 79*
Microsoft Excel I 2007	Tues. & Thurs. 6:00 - 8:30 PM	6/9 - 6/23/09	\$107
Microsoft Excel II 2007	Tues. & Thurs. 6:00 - 8:30 PM	6/25 - 7/9/09	\$ 79*
Microsoft PowerPoint 2007	Mon. 6:00 - 9:00 PM	7/13 - 7/27/09	\$95
Microsoft Publisher 2007	Thurs. 6:00 - 9:00 PM	7/15 - 8/5/09	\$105

* Add \$89 to registration fee for text if student was not enrolled in Word I and Excel I.

Professional and Personal Classes

Medical Terminology	Wed. 6:00 - 9:00 PM	6/17-8/19/09	\$209
Business Communication	Mon. 6:00 - 9:00 PM	6/8-6/22/09	\$ 69
First Time Notary Training Seminar	Tues. 9:00 AM - 12:30 PM	6/16/09	\$ 89
Everyday Notary Challenges Seminar	Wed. 9:00 AM - 12:30 PM	6/17/09	\$ 89
Real Estate Fundamentals	Mon. & Thurs. 6:00 - 10:00 PM	5/4/-6/1/09	\$237
Real Estate Practice	Mon. & Thurs. 6:00 - 10:00 PM	6/8/-7/9/09	\$237
ServSafe® Certification	Mon. 8:00 AM - 5:30 PM	6/22/09	\$189
PA Dept. of Ag. Food Safety Recertification	Mon. 8:00 AM - 3:30 PM	6/22/09	\$143



**Classes to be held at the
Environmental Learning Center**

Loppers and Pruners UNITE!	Sat. 9:30 - 11:30 AM	4/18/09	\$19
The Mystery of Herbs	Sat. 12:00 - 2:00 PM	4/18/09	\$19

For more information about these classes call the Lenape Adult Education office at 724-763-7116 ext. 316 or e-mail champagne@lenape.k12.pa.us.

HEALTH CARE AWARDS AVAILABLE



The **Armstrong County Health Care Consortium** anticipates offering three \$500 awards for health care workers who are continuing their education in a health care field.

Applications must be made by current health care workers in the tri-county area (Armstrong, Butler, and Indiana Counties) with preference given to those residing in

and/or working in Armstrong County. Applications forms may be requested through April 17 and must be returned no later than May 1.

Requests should be directed to **Jessica Eichner** at 724-282-9341 ext. 34 or jeichner@tcwib.net or the Trust at 724-543-2599 or davidaet@windstream.net.

INDUSTRY CLUSTER CONSORTIA TRAINING PLANS

The industry cluster consortia in Armstrong County and the region are planning a number of training programs in the coming months to meet member needs.

- The **Armstrong County Manufacturing Consortium** will be participating in regional training on Strategic Business Communication Competitiveness, Going Green Business Practices, Human Resource policy and Law, and Welding.
- The **Tri-County Technology Consortium** will hold training on Project Management for IT Professionals as well as Network Security.
For more information on these manufacturing and/or technology programs, contact Ken Raybuck at 724-282-9341 ext. 26, kraybuck@tcwib.net, or the Trust at 724-543-2599, or davidaet@windstream.net.
- The **Armstrong County Health Care Consortium** will participate in regional training programs on Back Injury Prevention, Wound Care Update, and Time Management/Documentation for Nurses.
For more information on these programs, contact Jessica Eichner at 724-282-9341 ext. 34, jeichner@tcwib.net, or the Trust at 724-543-2599, or davidaet@windstream.net.

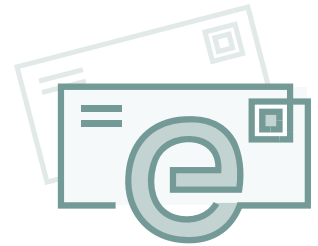


TRUST ELECTRONIC MAIL ADDRESSES CHANGING

Now that the sale of some Alltel assets to Windstream is several years old, former Alltel e-mail addresses will transition completely to Windstream beginning in May.

Please make a note of our new addresses (all changes are from **alltel.net** to **windstream.net**.)

- Executive Director:
davidaet@windstream.net
- Office Manager:
pataet@windstream.net
- AET general e-mail:
armeduded@windstream.net
- Environmental Learning Center:
elcaet@windstream.net
- Americorps Member:
sarahaet@windstream.net



PLATO WEB LEARNING MEETS NEEDS

The Armstrong Educational Trust makes the **PLATO Web Learning** courseware available to adults in the county at no cost. This valuable tool helps users build skills for a variety of purposes.

Some users are preparing to continue their education and need to enhance their math or writing skills, while other users are preparing to take the GED examination

and want to review test topics, and still other users are preparing to take the Nurse Entrance Exam for enrollment in a practical nursing program. The modules offered through PLATO Web Learning can do all this and more.

For more information or to sign up, contact the Trust at **724-543-2599** or sarahaet@windstream.net.



ALLE-KISKI-CONNIE RIVER SOJOURN COMING TO THE ELC



The 12th annual **Alle-Kiski-Connie River Sojourn** will be held **Friday May 14 through Sunday May 17** at the **Crooked Creek Environmental Learning Center**.

Side tours, meals, and evening programs will be provided to compliment this three day trip on the Allegheny, Kiskiminetas, and Conemaugh Rivers. One, two, or three day reservations are available.



For more information or to register, contact the StrongLand Chamber office at 724-845-5426 or visit their website at www.strongland.org under Events.





"TRAINING FOR LIFE."

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1-800-201-3712
Fax: 724-545-6127

www.armstrongedutrust.org

AET Mission Statement

To strengthen and promote career awareness, post-secondary continuing education, occupational training, workforce development, and certification programs on a timely basis for business, industry, and general economic development in Armstrong County and surrounding areas.

AET Vision Statement

To prepare a world-class workforce to meet the evolving economic development needs of the community by:

- developing a skilled workforce for existing businesses and new emerging industries
- improving workplace skills of incumbent workers
- increasing environmental and conservation knowledge and education
- improving literacy rates in Armstrong County
- promoting life-long learning
- increasing professional development opportunities locally
- providing funding for education and training opportunities
- brokering and promoting post secondary education
- increasing knowledge and participation in community development
- promoting career development and providing career development services