

ARMSTRONG

educational trust



October E-Newsletter



SPECIAL PROGRAM FOR FAMILY-OWNED BUSINESSES

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The Trust is co-sponsoring a special program for family-owned businesses, *“How to Give the Kids the Business!”* on Thursday, October 22 from 5:45-8:00 PM at IUP at Northpointe.

The program will cover passing the torch, determining your legacy, gifting or selling the business, and succession without retiring. The fee of \$20 includes a buffet dinner,

networking, and a panel discussion with local business owners and experts.

For more information or to register, contact the IUP Center for Family Business at 724-357-4818 or center-familybusiness@iup.edu or the Trust at 724-543-2599 or davidaet@windstream.net.



GRADUATE PROGRAMS OPEN HOUSE SCHEDULED



Teachers interested in completing a Masters Degree or pursuing principal certification can learn more about programs at the *Open House* to be held on Wednesday, October 14 from 2:30-5:30 PM at the Armstrong Education Center.

A representative from **Gannon University** will be available to

discuss the *Masters of Education in Curriculum and Instruction* as well as Act 48 courses and other opportunities.

For more information, contact **Gannon** at 814-871-7474 or www.gannon.edu/edoutreach or contact the Trust at 724-543-2599 or pataet@windstream.net.

INDUSTRY PARTNERSHIP TRAINING ON-GOING

The industry cluster partnerships begun at the Trust continue to offer programs to meet the needs of members.

In October, the **Armstrong County Manufacturing Consortium** members participated in a presentation on programs and services available through the U.S. Small Business Administration given by the Pittsburgh District Director. A training session on *How to Develop a Green Corporate Culture* will be held at the Armstrong Education Center on October 27 for members of the Armstrong, Butler, and Indiana County Manufacturing Consortia.

The **Armstrong County Healthcare Consortium** is preparing for *PA Health Careers Week*, to be held in November. Activities with both schools and adults are under consideration for building awareness of health care career pathways, educational requirements, and local job openings.

The **Tri-County Technology Consortium** has hosted presentations on social networking and Internet security over the last several months, and additional speakers are planned for upcoming meetings. Each of these groups meet monthly at the Armstrong Education Center.

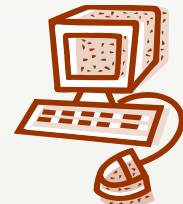


For more information on the Health Care Consortium, contact Jessica Eichner at 724-282-9341 or jeichner@tcwib.net or the Trust at 724-543-2599 or davidaet@windstream.net. For more information on the Manufacturing Consortium or the Technology Consortium, contact Ken Raybuck at 724-282-9341 or kraybuck@tcwib.net or the Trust at 724-543-2599 or davidaet@windstream.net.

COMPUTER SKILLS OVERVIEW SESSIONS CONTINUE

The overview sessions on computer skills that began in September continues in October with two programs. *Microsoft Word – Table of Contents* will be held on Wednesday, **October 7** and *Microsoft Word – Mail Merge* is scheduled for **October 21**. Both sessions will run from 9:00-10:00 AM at the Armstrong Education Center.

For more information or to register, contact **D&S Business Services** at 724-545-3143 or the Trust at 724-543-2599 or pataet@windstream.net





FALL SERIES FOR JOBSEEKERS TO CONTINUE

The *Fall Series for Jobseekers*, designed to build skills in preparing for and implementing a job search, will continue in October. Scheduled classes include:

- October 9 Career Exploration (O*NET/FOCUS),
- October 16 Civil Service Employment Workshop
- October 23 Financial Aid Presentation by IUP, *Attitude* video, and discussion.
- .October 30 Interview skills, interview appearance, and mock interviews
- November 6 Employer Panel and Networking.

Participants need not register for all sessions, and there is no charge for the program, offered cooperatively by *PA CareerLink Armstrong County* and the *Indiana University of Pennsylvania New Choices New Options Career Development Services* office. All sessions are held from 9:00-11:00 AM.

For more information, contact **PA CareerLink Armstrong County** at **724-548-5693** or the Trust at 724-543-2599 or pataet@windstream.net.

UPCOMING LENAPE ADULT EDUCATION CLASSES

Computer classes at the **Armstrong Education Center** continue during the fall.

Microsoft Word II (2007) begins on October 6. Microsoft PowerPoint (2007) will begin on October 21 and Microsoft Excel I (2007) is scheduled to begin on October 22.

For more information or to register, contact **Cathy Champagne** at 724-763-7116 or champagne@lenape.k12.pa.us or the Trust at 724-543-2599 or pataet@windstream.net.



LenapeTech
Education at Work

WORKFORCE DEVELOPMENT PROGRAMS ASSISTANCE NEEDED

The **Armstrong County Forum for Workforce Excellence** is gearing up for their 2009-2010 program year, and the steering committee is anxious to reach even more than the more than 2,000 teachers, students, employers, and community members engaged in last year's programs.

This year, Career Fairs, a larger *Educator in the Workplace* program, elementary school career awareness activities,

e-Mentoring, and many other programs are planned.

The Armstrong County Forum for Workforce Excellence needs everyone to play a role in enhancing workforce development for our county and region. Employers are needed to host teachers and students and to visit schools to discuss careers. Community members and parents are needed to participate in programs and support student activities.



ARMSTRONG COUNTY FORUM FOR
Workforce Excellence

To participate, contact **Lori Harvey** at **724-543-2599** or lharvey@eoc.psu.edu.
For more information, see the website at www.acworkforceforum.org.

MANUFACTURER & BUSINESS ASSOCIATION PROGRAM COMING UP

The **Manufacturers & Business Association** (formerly the Manufacturers Association of Northwest Pennsylvania) is planning their *Supervisory Series* to begin on **October 28-29** at the Armstrong Education Center.

The series is a five course program designed to help supervisors or prospective supervisors prepare to meet the challenges of today's workplace. Employees of all businesses are encouraged to participate.

In past classes at the Armstrong Education Center, health care, high technology, service, and manufacturing firms were represented, and feedback from participants was extremely positive about the courses and the skills built as a result of completing the program. Scholarships are available.

For more information or to register, contact the **Manufacturer & Business Association** at **800-815-2660** or the **Trust** at **724-543-2599** or pataet@windstream.net.





“TRAINING FOR LIFE.”

Phone: 724-543-2599
1-800-201-3712
Fax: 724-545-6127
E-mail: armeduded@windstream.net

www.armstrongedutrust.org

AET Mission Statement

To strengthen and promote career awareness, post-secondary continuing education, occupational training, workforce development, and certification programs on a timely basis for business, industry, and general economic development in Armstrong County and surrounding areas.

AET Vision Statement

To prepare a world-class workforce to meet the evolving economic development needs of the community by:

- developing a skilled workforce for existing businesses and new emerging industries
- improving workplace skills of incumbent workers
- increasing environmental and conservation knowledge and education
- improving literacy rates in Armstrong County
- promoting life-long learning
- increasing professional development opportunities locally
- providing funding for education and training opportunities
- brokering and promoting post secondary education
- increasing knowledge and participation in community development
- promoting career development and providing career development services